

**RICHLAND COUNTY COUNCIL  
DEVELOPMENT & SERVICES COMMITTEE  
Tuesday, September 24, 2002  
5:00 P.M.**

**MEMBERS PRESENT:** Susan Brill, Chair; J.D. "Buddy" Meetze; L. Gregory Pearce, Jr.; Bernice G. Scott; Thelma Tillis

**OTHERS PRESENT:** Joseph McEachern, Kit Smith, Anthony G. Mizzell, Paul Livingston, James Tuten, Joan Brady, T. Cary McSwain, Tony McDonald, Michielle Cannon-Finch, Milton Pope, Larry Smith, Amelia Linder, Carrie Neal, Marsheika Martin, Pam Davis, Roxanne Matthews, Ashley Jacobs

**CALL TO ORDER** – The meeting was called to order at approximately 5:20 p.m.

**APPROVAL OF MINUTES** – Mr. Meetze moved, seconded by Mr. Pearce, to approve the minutes. The vote in favor was unanimous.

**ADOPTION OF AGENDA**

Mr. Meetze requested to add a discussion regarding an Internal Auditor as item-D.

Mr. Pearce moved, seconded by Mr. Meetze, to adopt the agenda as amended. The vote in favor was unanimous.

**I. ITEMS FOR ACTION**

**a. Ordinance Amendment: Inclusion of an Application to all Sewer Facilities in Richland County**

Mr. Tony McDonald, Assistant County Administrator, gave a brief overview.

Mr. Pearce moved, seconded by Mr. Meetze, to approve an amendment to the Code of Ordinances (Chapter 24, Utilities; Article IV, Sewers and Sewage Disposal), to modify the definition of "Jurisdiction" and "Public sewer or public sanitary sewer," so as to apply to all sewer facilities located within Richland County.

A discussion took place.

The vote in favor was unanimous.

**b. Ordinance Amendment: Sale of Pets**

Ms. Scott moved, seconded by Mr. Pearce, to approve an ordinance amendment regarding the sale of pets in public places. The vote in favor was unanimous.

**c. Ordinance Amendment: Revised County Roads Ordinance**

Mr. Chris Eversman, Public Works Director, briefed Council on this issue.

Mr. Meetze moved, seconded by Mr. Pearce, to approve a revision of the County Roads Ordinance.

The vote in favor was unanimous.

**d. Sheriff's Department Forensics Building**

Ms. Scott moved, seconded by Mr. Pearce, to approve the award of a contract to Excel Construction Company of Irmo in the amount of \$128,558.00 for the construction of the new Forensics Building. The vote in favor was unanimous.

**e. Contracts: Geotechnical Engineering Services**

Mr. Meetze moved, seconded by Mr. Pearce, to consider the approval of the qualification list and award of contracts to the top three qualifiers for on-call Geotechnical Engineering Services.

The top three qualifiers are as follows:

- Gage Group
- F&ME Consultants
- QORE Property Sciences.

The vote in favor was unanimous.

**f. Contracts: Architectural/Engineering Services**

Mr. Pearce moved, seconded by Mr. Meetze, to consider the approval of the qualification list and the award of contracts to the top three qualifiers for on-call architectural and engineering services.

The top three qualifiers are as follows:

- Hussey, Gay, Bell and DeYoung
- The Clerk Group Inc
- W. Powers McElveen, Inc

The vote in favor was unanimous.

**g. Agreement for Connection of Raintree/Dutch Village Sewer System**

Mr. Meetze moved, seconded by Mr. Pearce, to approve the agreement between Midlands Utility, Inc. and Richland County for the connection of Midlands Raintree/Dutch Village sewer system to the County's wastewater treatment system will be consistent with the development plan for the Broad River Regional sewer system service area. The vote in favor was unanimous.

**h. Contracts: Renewal of County's Recycling Contract**

Mr. McDonald gave a brief overview of this issue.

Ms. Brady requested for the committee to approve this item with the stipulation that the different homeowners separate their newsprint from their co-mingle. She stated newsprint and co-mingle (either with or without plastic) would have alternating weeks for pick-up.

Mr. Pearce moved, seconded by Mr. Meetze, to approve the negotiation and award of a contract with Paperstock Industries with the stipulation that newsprint would be put out separately from co-mingle with citizens sorting rather than the collectors.

A discussion took place.

Mr. Pearce amended his motion, seconded by Mr. Meetze, to discuss rate adjustments with Paperstock.

Mr. McEachern requested for staff to get with the contractors and make sure everyone is clear on the County's contractual obligations.

Mr. Eversman stated the Public Works Department is in the process of revising the recycling and solid waste brochures. Mr. Pearce requested for staff to incorporate the changes in the revised brochures.

The vote in favor of the motion with the amendment was unanimous.

**II. ITEMS PENDING ANALYSIS** – There were no items pending at this time.

**III. ITEMS FOR INFORMATION/DISCUSSION**

**a. County Office Recycling Program Update**

Mr. Eversman, Public Work Director, gave a status report on this issue. He stated the County currently participates with Office Paper.

**b. Appearance Commission request regarding a Proposed Landscaping Ordinance**

Mr. Milton Pope, Assistant County Administrator, gave a status report on this issue. He reported that the commission has adopted a five-year plan and stated one of the issues the commission would like to discuss is the landscaping ordinance.

Mr. Ken Corley, Chairman of the Commission, requested an endorsement from the Committee to make amendments to the Richland County's existing landscaping ordinance.

This was received as information.

Ms. Brill recognized Mr. Rick Woodley who lives and works in the Northeast and Mr. Boyd, the spouse of Ms. Susan Boyd.

**c. Wade Kelly Road: Status Report Only**

Mr. T. Cary McSwain, County Administrator, gave a status report on this issue. He stated an appraisal was done and Mr. Cunningham wanted about 30 times more than what the appraisal was. The property was appraised for \$3,692.00.

Staff was directed to meet with The Cunningham family again to see what can be done to resolve this issue.

**d. Internal Auditor**

Mr. Meetze stated he requested for this item to be placed on the agenda. He stated the minutes stated this item was forwarded to the Administration and Finance Committee to discuss the need for an Internal Auditor. Mr. Meetze stated it was also recommended for an Audit Committee to be formed consisting of Council Chair, the two Committee Chairs, Finance and Budget Directors.

Mr. McEachern stated the above was done. He reported this would take place in January and the funding of the Internal Auditor must be identified. Mr. McEachern stated the Internal Auditor would report directly to Council. He stated three Council members would have to sign on for an audit. He stated the Finance and Budget Directors are needed on the Committee because there will be budget item discussions and they would be able to assist Council in those areas.

Mr. Meetze requested for the auditor to be used financially, as well as a department management auditor.

The discussion continued. Mr. Meetze requested for this item to be placed on the Council's agenda in November for action.

**ADJOURNMENT** – The meeting adjourned at approximately 6:30 p.m.

Submitted by,

Susan Brill  
Chair

The minutes were transcribed by Marsheika G. Martin

